



Duo Mobile Quick Start Guide for 2 Factor Authentication (2FA)



Step 1: Download and install the Duo Mobile App from either the Google Play Store or the Apple App Store depending on the smart phone type.

Step 2: Using a computer Browser, go to <https://2fa.ndus.edu> and you will land on this page.

Step 3: Enter you NDUS Dotted-Identifier. This is usually your first.lastname and is the same username you would use to log into Blackboard, Campus Connection, Starfish etc.

Enter your NDUS Password. It is the same password you would use to log into Blackboard, Campus Connection, Starfish etc. (It is the long password that is between 12 – 16 characters)

Step 4: After successfully entering your Username and password you will land on a Start Setup page. Select the Start Setup button

Step 5: Select the type of device you are adding and click the continue button. The mobile phone option is preferred. **NOTE:** If you are adding a smartphone that does not have a phone number associated with it, you will need to select the Tablet option.

Step 6: Using the Mobile phone option (preferred), select the type of device and then continue button

Step 7: If you have not downloaded Duo Mobile, you will need to do that before you can proceed. If you have already downloaded and installed on your phone, select the "I have Duo Mobile Installed" button.

Step 8: Go to your smartphone, open the Duo Mobile app and choose the "Add Account" button.

Step 9: You need to grant Duo Mobile access to your camera. Select the OK button to grant permission for Duo Mobile to access your camera.

Step 10: On the computer, you will be presented with a screen displaying a QR Code (Square Barcode). After you have granted Duo Mobile access to your camera, hold the phone up to the computer screen and the phone will take a picture of the barcode on the computer screen.

Step 11: After Duo Mobile has successfully scanned the QR code, a green check mark will display over the QR code. Select the continue button.

Step 12: Send a Push Notification or Enter the code

Upon successful enrollment, you will receive a confirmation page.