## Lake Region State College Policy and Procedure Manual

## SECTION 1000.12 ALTERATIONS TO COLLEGE FACILITIES/WORK ORDER

- 1. No alterations or modification work of any kind may be carried out on College facility/property without permission from the Physical Plant Director.
- 2. Any requests for alterations or modification work must be submitted to the Physical Plant Director. Exceptions are routine repairs such as maintenance and custodial operations.

## History

Administrative Council Approved to move from 400.19 to 1000.12 04/21/16