

SECTION 700.21

CONFLICT OF INTEREST

1. No member of the professional staff shall be privileged to use the time or the facilities or the College for the personal gain or profit other than the salary which is received from the State for professional services. Included among the restricted activities are consulting, fabrication, printing, and work for pay during normal work hours.
2. No faculty, staff, facilities, or equipment shall be used for other than institutional purposes unless payment is made on the same basis as charged to commercial concerns or other outside groups or persons.
3. Faculty and Staff may engage in consulting activities so long as the work is of a purely professional nature and does not in any way interfere with the duties of the individual concerned.
4. Permission to engage in consulting practice is obtained in advance from the appropriate administrative officer. (See NDUS Policy Manual [611.4](#))
5. A faculty member who receives grant monies from external sources for the purposes of producing scholarly research may on his/her own time outside from normal work hours use the facilities and equipment of the College for those purposes so long as the research is of a professional and scholarly nature and does not interfere with the duties of the individual concerned. The College may collect a fee of up to but not to exceed ten percent (10%) of the total grant monies received by the faculty member as compensation for the use of such facilities and equipment in accordance with an agreement to be arranged by consultation between the faculty member and the President before the research project itself is begun. A faculty member may use College facilities and equipment to prepare and submit grant applications to external sources free of charge.

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**History**

Administrative Council Approved 01/25/00