

SECTION 700.19

RESIGNATION

After a member of the faculty has signed a contract agreeing to its terms for the ensuing academic year, the faculty member and the College should expect to plan accordingly. A member of the faculty may request a release from the contract through the following procedure:

1. A letter of resignation shall be submitted to the President through the Vice President of Academic and Student Affairs.
 2. Only under exceptional circumstances, and where a suitable replacement can be found, will such requests be considered after July 1st or after the faculty has signed the contract whichever come later. A faculty member has thirty days to sign a contract after its issuance.
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History