Lake Region State College Policy and Procedure Manual

SECTION 700.11 FACULTY DEVELOPMENT

- 1. Program: The Professional Growth Committee of the Faculty Senate shall establish and maintain an ongoing Faculty Development Program. The program shall be subject to approval by the President. The program shall be monitored and records of activities shall be maintained by the Professional Growth Committee.
- 2. Growth Plan: Each Faculty Senate member shall submit an annual plan for professional growth. This plan shall contain an analysis of knowledge, skills, and competencies to be acquired during the year. This plan shall also contain a list of activities to be engaged in order to achieve these goals. See *Faculty Professional Growth Plan* Form.
- 3. Funding to support additional professional growth activities will be allocated by the Professional Growth Committee on the basis of priorities established by the Committee (See Faculty Senate Professional Growth Committee Guidelines in Article 700.11.01). Faculty requesting funds must submit the *Application for Professional Development Funds*.
- 4. At the Professional Growth Committee's December meeting, the chairperson will calculate the remaining unallocated funds available. The committee will then consider applications for faculty who didn't submit a growth plan by the specified deadline. Any remaining unallocated funds will be made available. Applications previously rejected due to submitting a late growth plan will be reconsidered.

History

Administrative Council Approved 07/14/09 Administrative Council Approved 700.11 (4)