

Lake Region State College
Policy and Procedure Manual

SECTION 700.08
FIELD TRIPS

All field trips must be requested by the instructor using a *Field Trip Information Request* form and approved by the Vice President of Academic and Student Affairs and the President before said trip is finalized. Applications for field trips must be made no later than five (5) days before the trip is made. Only field trips that have definite instructional value will be given consideration.

History

Administrative Council Approved Update 12/21/15