



**LAKE REGION STATE COLLEGE REGISTERED APPRENTICESHIP PROGRAM
AGREEMENT BETWEEN EMPLOYER AND APPRENTICE**

This agreement is between _____ (the “Employer”), and (print name) _____ (the “Apprentice”) regarding the Lake Region State College _____ Registered Apprenticeship (RA) program. This agreement is in addition to all hiring conditions applicable to all employees which might include background checks, wages, and benefits according to Employer’s policy.

The Employer’s responsibilities:

1. Hire the apprentice according to all employer policies and pay apprentice while on the job and in the classroom.
2. Sponsor and agree to pay for the Registered Apprenticeship (RA) program at Lake Region State College (LRSC). The RA program is ____years in length and ____semesters. The total cost is \$_____ for this RA program.
3. Permit apprentice to attend RA program classes.
4. Provide expert and experienced mentor(s) to assist with the On-the-job Training (OJT) component of the RA program.
5. Provide apprentice wage increases commensurate with heir advancement in skills and knowledge.
6. Meet and collaborate regularly with the Office of Apprenticeship coaches and staff supporting the success of the apprentice.
7. Abide by all rules, regulations, and standards of Lake Region State College governing the operations of the College and an RA program.

The Apprentice’s responsibilities:

1. Participate in academic progress reviews scheduled with mentors, faculty and the RA coaches.
2. Observe the rules and requirements as an employee of the Employer and a student of LRSC. If I miss school, sick days or vacation will be used.
3. Maintain academic and attendance requirements of the RA program. (2.0 GPA)
4. Optional: Reimburse the Employer the cost of the RA Program paid to LRSC for the training should I fail a course, voluntarily terminate my RA training, leave the Employer, or should the Employer terminate my employment.
5. Optional: Remain employed with (Employer) for at least ____ year(s) after the program ends.

I accept the employment and Registered Apprenticeship sponsorship offered.

For Employer:

Signature

Title

Date

For Apprentice:

Signature

Date